



Dear Parent/Caregiver,

Please complete the following checklist to ensure that you have all the documentation required for us to process your child's enrolment. We will be unable to confirm a date or time for an enrolment interview until we receive all documentation.

Enrolment Checklist

Ensure you have completed the following:

- Enrolment Enquiry form
- Application for Student Enrolment booklet

Ensure you have read the following:

- Prospectus
- Student Code of Conduct

Please supply a copy of:

- Child's Birth Certificate
- Report cards from your child's previous school
- Special needs or medical information if applicable
- Visa Grant Notice and Passport, if the student is not an Australian Citizen
- Court orders, if applicable

Proof of Address documentation. Parramatta State School is Enrolment Managed. You must provide both:

- A current lease agreement (in full) or a rates notice or an unconditional sale agreement
- A current Utility Bill (for example, phone, power, gas) showing the same address as the above document and the parent/guardian's name

If you are unable to provide the above documentation and/or have alternate living arrangements, you must provide a Statutory Declaration stating your current residence and who you reside with.